



ST. VINCENT AND THE GRENADINES

MARITIME ADMINISTRATION

CIRCULAR N° GEN 028

FLAG STATE DOCUMENTS

TO: **SHIP OWNERS/SHIP OPERATORS/MANAGERS,
RECOGNIZED ORGANIZATIONS, FLAG STATE
INSPECTORS**

APPLICABLE TO: All seafarers

EFFECTIVE AS FROM: 07 November 2022

Date: 07 November 2022

In order to avoid unnecessary delays and expenses to Saint Vincent and the Grenadines registered vessels during Port State Control inspections, this Administration wishes to inform all parties with respect to on-board copies of the below listed flag state documents.

All original documents should be carried on board Saint Vincent and the Grenadines Flagged vessels. However in cases where the original documents are en-route to the vessel a grace period of **ninety (90) days** is granted from the date of issuance of the documents provided printed colour copies of such documents are available onboard. During this period, the colour copy of the Flag State Document is considered to have the same validity as the original document.

The Administration may be contacted to confirm the authenticity of the copies of the Flag state documents at: (geneva@svg-marad.com, monaco@svg-marad.com or svg@gmail.com).
Flag State Documents include, but are not limited to the following:

- 1) Provisional or Full Term Certificate of Registry;
- 2) Provisional Radio License or Ship Station License;
- 3) International Tonnage Certificate, 1969.
- 4) Certificate of Insurance or other Financial Security in respect of Civil Liability for Oil Pollution Damage (CLC);
- 5) Certificate of Insurance or other Financial Security in Respect of Civil Liability for Bunker Oil Pollution Damage (BCC);
- 6) Certificate of Insurance or other Financial Security in Respect of Liability for the Removal of Wrecks (WRC);
- 7) Extension of Certificate of Registry;
- 8) Extension of Radio Licence;
- 9) Document of Compliance for Pleasure or Commercial Yachts;
- 10) Document of Compliance for Pleasure yachts with Limited Charter Allowance;
- 11) Statement of compliance with Safety Code of Practice for Pleasure Yachts;
- 12) Minimum Safe Manning Document;
- 13) Continuous Synopsis Record;
- 14) Exemption Documents, Certificates, Waivers, Equivalent Arrangements, Attestation Letters;
- 15) LRIT Conformance Test Report;
- 16) Declaration of Maritime Labour Certificate Part I;
- 17) International Safety Management (ISM) Code Declaration of Company;
- 18) International Safety Management Certificate;
- 19) International Ship Security Certificate;
- 20) International Maritime Labour Certificate;
- 21) Endorsement Attesting the Recognition of a STCW Certificate for Masters/Officers;
- 22) Confirmation of Receipt of Application for Endorsement, as indicated in item 21.