



ST. VINCENT AND THE GRENADINES

MARITIME ADMINISTRATION

CIRCULAR N° PSC 001 Rev. 3

SURVEYS OF ST. VINCENT AND THE GRENADINES VESSELS UPON DETENTION BY PORT STATE CONTROLS AND POSTPONEMENT OF RENEWAL SURVEYS

TO: CLASSIFICATION SOCIETIES, SHIPOWNERS,
SHIPS' OPERATORS & MANAGERS, FLAG STATE
SURVEYORS

APPLICABLE TO: ALL SHIPS
EFFECTIVE AS FROM: Date of this Circular

29th January 2013

A. SURVEYS OF ST VINCENT AND THE GRENADINES VESSELS UPON DETENTION BY PORT STATE CONTROL

When a St Vincent and The Grenadines ship is detained by the PSC, the following procedure should be applied by the Classification Society's surveyor.

A.1. Surveys after detention

- 1.1 When a St Vincent and The Grenadines ship is detained and the Classification Society is called to attend, the Classification Society's surveyor should not limit the inspection to the deficiencies noticed by Port State Control.
- 1.2 If the date of the detention falls within ± 3 months' window for statutory surveys, they should be conducted before the ship sails. In the case of renewal surveys, they should be conducted to the extent possible, except for safety equipment and radio, which should be completed. A time schedule for the completion of surveys at the next convenient port should be set and they should not be delayed until the next end of the window.
- 1.3 If the date of the detention does not fall within the ± 3 months' window the Classification Society's Surveyor, after clearing the PSC deficiencies, should carry out a general examination of the vessel including the items listed in Appendix 1. The surveyor will then decide using his professional judgment whether extra surveys are required.
- 1.4 In cases where the Surveyor deems that more thorough surveys are required, he will proceed as agreed for the change of flag when accompanied by a change of the Company (as per Circular REG 001). In such cases, the Classification Society should send to St. Vincent and The Grenadines Maritime Administration copies of the Report.

A.2. Surveys after PSC inspection with deficiencies identified which did not warrant detention

- 2.1 The Classification Society should inform this Administration of such cases which are brought to their attention by PSC authorities. This Administration will decide whether the case warrants further investigation. On the basis of the results of this investigation, this Administration in consultation with the Classification Society will decide on the future policy.

A.3. Outstanding recommendations

- 3.1 Recommendations imposed by this Administration and/or PSC detention reports received by this Administration should be communicated to the Classification Society and the latter should ensure that they have been rectified according to the set schedule. Otherwise the Classification Society should contact this Administration for a decision on the action to be taken.

A.4. ISM

- 4.1 Where a ship has been detained and the PSC Inspection Report explicitly references an ISM major non-conformity, the auditor of the auditing organization should board the vessel and perform an additional audit of the vessel's Safety Management System, SMS. The extent of this additional audit should be:
 - a) equivalent to the mandatory initial audit of the shipboard part of the SMS, in case the major non-conformity is identified within twelve months or less from the date of the initial/renewal audit or less than six months prior to the renewal audit, or
 - b) equivalent to the mandatory intermediate audit of the shipboard part of the SMS, in case the major non conformity is identified twelve months or more from the date of the initial/renewal audit or more than six months prior to the renewal audit.
- 4.1 If during the shipboard audit, it becomes apparent that problems also exist with the Company's SMS, an additional audit to the extent of the annual audit will be performed for the Company.
- 4.2 If the detention order contains no explicit reference to the ISM non-conformities, then the surveyor should act as in Section 1 above.
- 4.3 If the ship's Classification Society and its auditing organization are different entities, then, having received the answers to the questions in Appendix 1, the surveyor should notify the ship's auditing organization of the findings. If the auditing organization which has assessed the findings deems that an additional audit is necessary, it should notify this Administration and the Classification Society classing the ship and carry out as soon as possible the ship's SMS additional audit. The results of the audit should also be reported.
- 4.4 If the ship's Classification Society is also its auditing organization, then after assessing the surveyor's findings based on the answers to questions in Appendix 1, the Classification Society deems an additional shipboard audit necessary, the Classification Society should notify immediately this Administration and carry out soon as possible the ship's SMS additional audit and inform this Administration of the results.

- 4.5 Detention(s) during a two (2) year rolling period should be handled according to Circular PSC 018 Surveys upon detention by PSC – Rev.1.
- 4.6 This Administration will decide the extent and scope of shipboard additional audits as well as the shore based SMS of a Company when a large proportion of the Company's fleet is detained by PSC.

B. POSTPONEMENT OF RENEWAL SURVEYS

1. Applications for postponement of the renewal survey will be considered by this Administration only in cases where special circumstances warrant them.
2. No postponement of the renewal survey will be given unless all surveys have commenced and proceeded to the extent possible. This Administration may decide to deviate from this course of action only in cases of force majeure.

Appendix 1

Ship's Name:		Flag:	IMO Number:
Survey Record No.:	Date of Survey:	Survey Place:	
Company's Name:		DOC issued by:	SMC issued by:
CHECK COLUMN			
(A. Technical deficiencies)			
A-1. Have Class/Statutory related technical deficiencies been found?			
No (Action to be taken)			
Yes (go to A-2)			
A-2. If A-1 is yes, are such technical deficiencies not dealt with adequately by the company/ship?			
No (Action to be taken)			
Yes (To be reported)			
(B. Documentary deficiencies)			
Have documentary deficiencies been found?			
No (Action to be taken)			
Yes (To be reported)			
(C. Operational deficiencies)			
Have operational deficiencies been found?			
No (Action to be taken)			
Yes (To be reported)			
(D. Other deficiencies)			
Have other deficiencies which may seriously affect the safety of ship, personnel or the environment been found?			
No (Action to be taken)			
Yes (To be reported)			
Conclusion			
Following deficiencies to be reported to Head Office)			
Nothing to be reported			
Details of deficiencies:			
Category	Details		
Reported by		Office	
Name of Surveyor		Date:	
General Manager (Signature)		Date:	

Notes: this information may be communicated to the Organization responsible for the issue of the SMC.

Appendix 1 ctd

<i>Ship's Name:</i>		<i>Flag:</i>	<i>IMO Number:</i>
<i>Survey Record No.:</i>	<i>Date of Survey:</i>	<i>Survey Place:</i>	
<i>Company's Name:</i>		<i>DOC issued by:</i>	<i>SMC issued by:</i>
<i>Details of deficiencies:</i>			
<i>Category</i>		Details	
<i>Reported by</i>		<i>Office</i>	
<i>Name of Surveyor</i>		<i>Date:</i>	
<i>Judgement by the Head Office (Safety Management System Dept.)</i>			
<i>Possible SMS failure</i> <i>Not possible SMS failure (filing only)</i>			
<i>General Manager</i>		<i>Date:</i>	
<i>N/A</i> <i>SMC issuing IACS member stated above</i> <i>SMC issuing Flag Administration stated above</i>			
			<i>Date:</i> _____

Notes: this information may be communicated to the Organization responsible for the issue of the SMC.