



ST. VINCENT AND THE GRENADINES

MARITIME ADMINISTRATION

CIRCULAR N° PSC 007

GUIDANCE FOR COMPLIANCE WITH STCW 78/95 CONVENTION AS AMENDED

**TO: SHIPOWNERS & SHIPS' OPERATORS & MANAGERS
SURVEYORS TO FLAG STATE ADMINISTRATION**

Monaco, 03 May 2005.

The aim of this circular is to support Shipowners, ship's Operators and Managers to be ready for Port State Control Inspections (Paris MOU).

All passenger and commercial ships must have a "Minimum Safe Manning Document" on board issued by the Flag State.

All officers and crew members as reported in the "Minimum Safe Manning Document" should be certified in accordance with STCW 78/95 Convention as amended.

The Muster List, SOPEP and ISM Manual and Procedures are important, in order to identify seafarers with specific duties related to safety and/or pollution prevention.

As required by the Convention an appropriate certificate should be accompanied by:

- An **Endorsement ATTESTING THE ISSUE** of the Certificate if the Certificate has been issued by an organisation other than the Administration,

and, for officers on board of St. Vincent ships

- An **Endorsement ATTESTING THE RECOGNITION** of the Certificate issued by an Administration other than the Flag State, or
- A **DOCUMENTARY PROOF** of application for endorsement.

COC (Certificate of Competency) is the evidence that the person has satisfactorily attended the training required by STCW Convention. The evidence of such training remains valid from the date of issue and does not require updating

During PSC inspection, in case of "clear ground for detention", the PSC Officer may ask a seafarer to demonstrate his competence in performing a task in accordance with his duties stated on the Muster List or the range of functions for which the seafarer is certified as competent.

The grounds for detention are mentioned in Reg. I/4 of the STCW 95.

The PSC Officer may approach the compliance with STCW 78/95 in two ways:

a) Control of the documentation concerning the ship

- Safe Manning Document not presented: the ship will be **detained** and the Flag informed.
- Manning not in accordance with the Safe Manning Document: should be rectified prior departure. The Flag will be Flag consulted.
- Watch schedule not posted: should be rectified prior departure.

b) Control of the documentation for individual seafarers on board

- If the COC is not available or if there is a serious discrepancy: the seafarers in question should be replaced prior the ship's departure. The ship will be **detained** and the Flag will be informed.
- No Flag State Endorsement or "documentary proof of application "presented: this should be rectified prior departure. The Flag will be consulted.
- Tanker documentation:
Mandatory Specialized Training or endorsement not presented.
If an Officer, is to be replaced prior the ship's departure: the ship will be **detained** and the Flag will be informed.
If a rating is to be replaced prior the ship's departure: this should be rectified prior departure.
- Radio operator (general/restricted GMDSS) Certificate not available: the ship will be **detained** and the Flag will be informed.
- Documentation(s) for personnel with designated duties not available: the ship will be a **detained** and the Flag will be informed.