ST. VINCENT AND THE GRENADINES

MARITIME ADMINISTRATION

PROCEDURE FOR THE REGISTRATION OF COMMERCIAL YACHTS FROM 500 GT & OVER

Administrative requirements:

1. Application for Registration
2. Minimum Safe Manning Application
3. Apostilled legalised Bill of Sale or Purchase Contract or Builder's Certificate (**an original is required for the full term registration**)
4. Recent Good Standing Certificate and Certificate of Incumbency listing the Directors and Shareholder(s)
5. Permission for Transfer or recent Transcript of Register and/or recent Non-Encumbrance Certificate (**a Deletion Certificate is required for the full term registration**)
6. International Tonnage Certificate, 1969
7. Accounting Authority Identification Code (A.A.I.C.) / P.S.A. and confirmation from the Authority that they are settling the Radio Traffic Accounts if Public Correspondence is requested
8. Certificate of Entry from the vessel's P & I (Third Party Liability & Crew)
9. Payment of registration and annual fees

Technical requirements:

Class and Statutory:

a. Confirmation from the Classification Society that the Class will be retained without recommendation and that Statutory Certificates will be issued on behalf of this Administration (LY2 or SOLAS)
b. Confirmation from authorized organization that interim SMC, ISSC and MLC are being issued

International Safety Management (ISM) Code (when applicable):

c. ISM Document of Compliance and ISM Declaration of Company

International Ship and Port Facility Security (ISPS) Code when applicable):

d. LRIT Conformance Test Report (see Circ. SOL 030)
e. Company Security Officer (CSO) and Designated Person Ashore (DPA) Declarations
f. Application for Continuous Synopsis Record (CSR) and copies of all previously issued CSRs

Maritime Labour Convention (MLC) (when applicable);

g. Application for the issue of DMLC Part I

Note:
Officers' Certificates must be endorsed by the Flag State.

FOR ALL SEAFARERS: APPLICATION FOR SEAMAN'S BOOK, IF THEY ARE NOT IN POSSESSION OF SAME.

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