ST. VINCENT AND THE GRENADINES

MARITIME ADMINISTRATION

PROCEDURE FOR CHANGE OF OWNERSHIP

A change of ownership may be effected upon receipt of:

Administrative requirements:

1. Application Form for change of Ownership / Name filled in and signed
2. Apostilled legalised Bill of Sale (**an original is required for the full term registration**)
3. Recent Good Standing Certificate and Certificate of Incumbency listing the Directors and Shareholder(s)
4. Discharge or transfer of the existing encumbrances
5. New A.A.I.C./P.S.A. or confirmation from the present authority that they will remain responsible for the radio traffic accounts under the new ownership
6. Deletion Certificate from the previous flag, if not already received
7. Certificate of Entry from the vessel's P & I (Third Party Liability, Cargo & Crew)
8. Settlement of fees for the change of ownership

Technical requirements:

Class and Statutory:

a. Confirmation from the Classification Society that the vessel is in class and has valid statutory certificates. The Classification Society should also confirm that statutory certificates will be retained under the new ownership

International Safety Management (ISM) Code (when applicable):

b. ISM Code Declaration of Company

International Ship and Port Facility Security (ISPS) Code (if applicable):

c. Continuous Synopsis Record (CSR) Form 2 showing the changes

d. Declaration of Shipowner assuming MLC Responsibilities

If there is a simultaneous change of management, the following documents will also be requested:

e. Confirmation from authorized organization that interim SMC, ISSC and MLC/MLC Inspection are being issued

f. Application for the issue of a Minimum Safe Manning Document

International Safety Management (ISM) Code (when applicable):

g. ISM Document of Compliance (DOC)

International Ship and Port Facility Security (ISPS) Code (if applicable):

h. Company Security Officer (CSO) and Designated Person Ashore (DPA) Declarations

Maritime Labour Convention (MLC) (when applicable):

i. Application for the issue of DMLC Part I

MASTER AND OFFICERS: APPLICATION FOR THE ISSUE FO THE STCW 78 (AS AMENDED) ENDORSEMENT IF THEY ARE NOT IN POSSESSION OF THESE DOCUMENTS.
ALL SEAFARERS: APPLICATION FOR SEAMAN'S BOOK IF THEY ARE NOT IN POSSESSION OF SAME.

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