



ST. VINCENT AND THE GRENADINES  
MARITIME ADMINISTRATION

**PROCEDURE FOR SCRAP REGISTRATION**

- a) Application for Registration;
- b) Minimum Safe Manning Application;
- c) Good Standing Certificate (of the Owning company);
- d) Copy or photocopy of existing Tonnage Certificate, or Certificate of Measurement;
- e) Confirmation from the Classification Society that the vessel is in class and has valid statutory certificates (including ISM/ISPS Codes certificates DOC/SMC/ISSC - if applicable, to be submitted by the issuing organisation. For unclassified vessels performing the voyage to scrapyard under tow:
  - 1. Valid Load Line Certificate or a Certificate of Fitness to be Towed (issued by the Classification Society), and
  - 2. Certificate of Suitability of Towing Arrangements (issued by the Classification Society);
- f) Permission for Transfer or recent Transcript of Register and/or recent Non-Encumbrance Certificate or Deletion Certificate from the present registry;
- g) All Continuous Synopsis Records (when the I.S.P.S. Code is applicable)
- h) ISM Code Declaration of Company (if applicable);
- i) Declaration of the Company Security Officer (when the I.S.P.S. Code is applicable)
- j) Proof of ownership or copy of legalised and/or apostilled Bill of Sale or copy of Purchase Contract;
- k) Certificate of Entry from the vessel's P & I (Third Party Liability, Cargo & Crew);
- l) Accounting Authority Identification Code (A.A.I.C.) / P.S.A. and confirmation from the Authority that they are settling the Radio Traffic Accounts;
- m) Application Form for Continuous Synopsis Record Payment of registration and annual fees;
- n) Payment of registration and annual fees.

ALL CORRESPONDENCE AND APPLICATION TO BE ADDRESSED TO:  
**ST VINCENT & THE GRENADINES MARITIME ADMINISTRATION**

**GENEVA OFFICE**

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